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Contacts

Please read this handbook prior to the event as it contains all the information you will need while onsite at the conference. If you have any questions or require further information, contact the conferences team.

General enquiries

Claire Garland  
Tel: +44 (0)20 7470 4840  
Mobile: +44 (0)7881 923 142  
Email: claire.garland@iop.org

Conferences  
Tel: +44(0)20 7470 4800  
Email: conferences@iop.org

We hope that your time at the conference is trouble free. If you do encounter any problems, please report them to the conferences team who will make every effort to rectify the issue as soon as possible.

Disclaimer

The Institute of Physics, AWE, the University of Bristol and their approved representatives accept no responsibility for any accident, loss or damage to participant’s property during the conference.

Social Media

Follow and join the conversation at #NuFor2019

Organising committee

- Giles Aldrich-Smith, AWE
- Roy Awbery (Chair), AWE
- Chris Brook, AWE
- Danielle Watson, AWE
Venue

The conference will be held in the School of Chemistry at the University of Bristol.

School of Chemistry
University of Bristol
Cantock’s Close
Bristol
BS8 1TS
United Kingdom

The talks will be held in Lecture Theatre 1 which is located on the Ground Floor of the Chemistry Building. The exhibition, posters and all catering will be held in the foyer, which is located directly outside the theatre.

A campus map is appended at the back of this document. The chemistry department is noted as Building 12, reference E3.
WiFi

The University provides both eduroam and UoB Guest wireless services in all campus wireless locations. Participants with an eduroam account are encouraged to use this service where possible.

To connect to the UoB Guest account, please sign in to the WiFi network. You will be asked to select an authentication method – the quickest and easiest method is to use either your Google, Facebook or Twitter account. Alternatively you can opt to receive a code via SMS text message. Follow the on-screen instructions to get connected.

Travel

Participants are encouraged to use public transport to travel to Bristol as parking is restricted and can be expensive. The nearest car park is an NCP on Trenchard Street. For more information on tariffs, please visit their website.

For travel information, visit the conference website. You can also find information on how to get to the Bristol via the University of Bristol website and Tourist Board.

Programme

The full programme is available to download from the conference website. A printed copy will be included in your welcome pack which you will receive at the event.

Registration

The registration desk will be located in the foyer of the Chemistry Building and will be open during the times listed below. Outside of these times and only in case of an emergency, please telephone +44 (0)7881 923 142.

Participants will receive on arrival at the conference, a pen and pad, a copy of the programme and a conference badge. Participants are asked to wear their badge at all times throughout the conference to help with security and identify fellow participants. Replacement badges can be issued at the registration desk for £2.50.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>Tuesday 9 July</td>
<td>16:00-18:00</td>
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<tr>
<td>Wednesday 10 July</td>
<td>08:30-18:00</td>
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<td>Thursday 11 July</td>
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The abstract book will be available in digital format only and can be downloaded as a PDF from the website and via the conference app. If you want a paper copy to refer to while onsite at the conference, please print a personal copy.
Payment

The organiser reserves the right to refuse admission to any participant who has failed to pay their registration fee prior to the event.

Catering

Refreshments and lunch are included in the registration fee and will be served at set times throughout the conference.

Dietary requirements

Participants with dietary requirements are asked to notify the conference office by email prior to their arrival if not already done so when registering (please see your conference email). It will not be possible to provide an alternative menu unless prior notification has been received. Please email claire.garland@iop.org if you have any questions.

Evening meals

Participants should make their own arrangements for dinner as evening meals are not provided. Bristol has a range of restaurants, gastro pubs and eateries, to suit all budgets. For a list of dining options as voted by Time Out in November 2018, visit their website. The Bristol Triangle has a range of restaurants and is close to the chemistry building.

Social programme

Tuesday 9 July
16:00-18:00
A welcome reception will be held in the foyer of the chemistry building.

Wednesday 10 July
16:15-18:00
A Poster and Exhibitor reception will be held in the foyer of the chemistry building.

Bar

The University bar is The Hawthorns, which is located on Woodland Road, Clifton, Bristol, BS8 1UQ. See campus map appended at the back of this document. Chemistry is located at number 12 and Hawthorns is located at number 44.
Exhibition

The following exhibitors will be at the conference during the times listed below. Exhibitors contribute towards the cost to operate the conference, reducing the registration fee for all participants. We would therefore encourage participants to take the time to visit the exhibitors to find out about their products and services.

AWE
www.awe.co.uk

AWE has a critical mission: to support the defence and security of the UK. Our role in keeping the nation safe is to manufacture, maintain and develop the warheads for Trident, the UK’s ultimate deterrent, and use our unique skills and expertise to support nuclear threat reduction.

Isotopx Ltd
www.isotopx.com

Isotopx is a British scientific instrument manufacturing company specialising in the design and manufacture of world class mass spectrometers. Thermal Ionisation Mass spectrometry (TIMS) is our core area of knowledge and expertise, with targeted development to specifically enhance nuclear and radiochemical applications.

Email: Shaun.yardley@isotopx.com / Sales@isotopx.com

Excellence in mass spectrometry
ORTEC / AMETEK

www.ortec-online.com

ORTEC is an industry leader in the design and manufacture of ionizing radiation detectors, nuclear instrumentation, analysis software, and integrated systems. Our technologies, products, and services are instrumental in materials analysis for radioisotopic content. Key industry segments include nuclear security, materials safeguard, nuclear power, research, environmental and health physics.

Email: ortec.uksales@ametek.com

Retsch UK

www.retsch.com

@RetschUK

RETSCH is the leading solution provider for neutral-to-analysis sample preparation and characterization of solids.

Based on a century of experience, RETSCH has developed size reduction and sieving equipment characterized by excellent performance, operating convenience, safety and a longevity.

Email: info@retsch.co.uk

Presenter instructions

The meeting room will be equipped with audio-visual aids listed below:

- Computer, projector and screen
- Remote clicker and laser pointer
- Lectern microphone

Length of presentations

Presenters are asked to prepare their talks to match the allocated times which will be enforced by the conference chairs.

- Keynote talks should be 30 minutes in total, including 5 minutes for questions from the audience
- Contributed talks should be 15 minutes in total, including 3 minutes for questions from the audience
Instructions for speakers

- We recommend presenters bring their presentation on a USB stick to load their talk onto the PC onsite.
- Your presentation should be loaded on to the PC located in the meeting room in the break preceding the start of your session. Please save your presentation file in the appropriate named folder saved on the desktop. Direct connection of personal laptops is the alternative approach but this should be avoided if at all possible. The default connection port is a VGA cable.

Format and Technical Requirements

- The meeting room is reasonably large, so speakers should use a minimum 16-point font size in PowerPoint slides to ensure legibility.
- To avoid potential problems with display fonts, please only use fonts common to both platforms (Arial, Courier, Courier New, Geneva, Georgia, Helvetica, Times, Times New Roman).
- For images in your presentations, it is preferable that the images are in jpg format.
- If you have embedded video files to your presentation, they must be any of the following formats mpg, mpeg, wmv avi or QuickTime (mov)
- Do not forget to upload any video files separately in addition to your PowerPoint presentation.

Poster Instructions

Posters will be on display for the duration of the event in the foyer of the Chemistry Building with a dedicated poster sessions on Wednesday 10 July.

Boards are 2340mm tall by 946mm wide. Posters should be prepared no larger than A0 in size (84.1 x 118.9 cm / 33.1 x 46.8 inches), in a portrait format. If your poster does not fit within these dimensions, we cannot guarantee it will be displayed.

Fixing material will be supplied which is adequate for laminated posters. Fabric posters may be harder to mount.

Poster prize

A poster prize will be awarded to the best poster sponsored by AWE and the IOP Nuclear Industry Group.

Safety and evacuation procedures

If the alarm sounds, please evacuate the building immediately using one of the marked external fire routes. The main fire assembly point is at the top of Cantocks Steps on University Walk – out of chemistry front entrance and up steps. No fire alarm test is scheduled during the event.
Smoking

In accordance with government legislation, smoking is not permitted in any building, temporary enclosed structure or substantially enclosed space outside of the building. E-cigarettes are also not permitted in the venue.

First aid

If you fall ill or injure yourself during the conference, please report the incident to a member of staff who will call a trained first-aider. In case of serious injury, paramedics will be called. All members of the conferences team are also trained first aiders.

General information

- Britain’s currency is the pound sterling (£). Credit cards - especially Visa and MasterCard - are widely accepted in restaurants, bars, cafés and shops. American Express and Diners Club cards are less commonly accepted. There are plenty of cash machines (also known as cashpoints or ATMs) available within walking distance of the hotel.
- Value-added tax (VAT) is a 20% sales tax levied on most goods and services except basic food items, books and children’s clothing. Restaurants must, by law, include VAT in their menu prices. If you are travelling for leisure or business purposes, you may be eligible for a VAT refund. The VAT refund scheme is called the Retail Export Scheme or Tax-Free Shopping.
- Electricity – British electrical standards are 50Hz 230 volts, so some North American and European electrical devices may require converters; all require plug adapters.
- Telephone - If you’re visiting the UK from abroad, the UK dialling code is +44 (which replace the 0).
- Emergencies - Visitors should be aware of their personal safety. Call 999 for the emergency services (police, fire and ambulance) which is a free call from any phone. You can also call 112 for non-life threatening assistance and to report crimes. To report non-urgent crime, call the police on 101 from within the UK.
- Weather - The Weather in the UK can be unpredictable and therefore we recommend participants bring a waterproof rain jacket and/or umbrella. The average temperature for July is 21°C.

Conference app

NuFor – Nuclear Forensics will have its own dedicated conference mobile app with information related to the programme, exhibitors and sponsors. There will also be daily notifications to keep you up to date with each day’s schedule. To opt in, please follow the instructions included in your confirmation email.